

Record Date for Postal Ballot

Notice is hereby given that pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 the Company seeks approval by way of postal ballot in respect of the resolution as set out in the notice dated 27th October 2015 dispatched/ emailed to the members. The Company is providing e-voting facility to its members for which it has engaged the services of Karvy Computershare Private Limited as an authorized agency.

The Company has completed the dispatch/e-mail of postal ballot notice along with the explanatory statement.

The notice of postal ballot and postal ballot form are available

at www.marutisuzuki.com and evoting.karvy.com.

The details of the voting are as under:

- Date of completion of dispatch of notices: 13th November 2015
- Date and time of commencement of voting (physical ballot and e-voting): 16th November 2015 (9:00 a.m.)
- Date and time of end of voting (physical ballot and e-voting): 15th December 2015 (5:00 p.m.)
- Postal ballot forms received after 15th December 2015 will be strictly treated as if the reply has not been received from the member(s) and voting whether by post or by e-voting shall not be allowed beyond the said date.
- A person whose name appears in the register of members/ beneficial owners as on the record date/cut-off date i.e. 6th November 2015 shall only be entitled to avail the facility of voting (physical ballot and e-voting). Any person who is not a member on the record date/cut-off date should treat this notice for information purpose only.
- Members who have not received postal ballot form may download it from the website of the Company www.marutisuzuki.com or from evoting.karvy.com or may contact the Company to seek a duplicate at its above mentioned address.
- The result of the postal ballot will be announced on Thursday, 17th December, 2015 at 5:00 p.m. at the registered office of the Company and will be displayed on the Company's website www.marutisuzuki.com.
- In case of any queries/ grievances relating to voting (physical ballot or e-voting) the members may contact Mr. Srikrishna P., Manager, Karvy Computershare Private Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad- 500 032, phone no. 040-67162222 or at toll free no. 1-800-34-54-001; e-mail- evoting.karvy.com. Members may also write to the Company Secretary at investor@maruti.co.in or at Company's registered office.